5 June 2020

Dear Parent/Carers and Students,

I hope that the first week ‘back to school’ after the half-term break has been a productive one. I also hope you were able to enjoy the week off, and are now ready for this new half-term. We recognise that hearing over the Bank Holiday weekend that there will be a change to your provision later this term will have left you with questions and I hope to be able to provide some of the answers to those questions here.

As you will be aware, the Government made a number of announcements related to the easing of lockdown for the country as a whole and how these will impact on secondary schools. I will outline these changes and signpost how they are being dealt with in the context of our school.

On Monday 25 May it was announced that:

“...secondary schools should plan on the basis that from the week commencing 15 June, they can invite Year 10 and 12 students back into school for some face-to-face support with their teachers, subject to the Government’s 5 tests being met.

We are asking secondary schools to offer this face-to-face support to supplement the remote education of Year 10 and Year 12 pupils, which should remain the predominant mode of education during this term for pupils in these year groups.”

Additionally: “Secondary schools should ensure that only a quarter of pupils in Year 10 and Year 12 are in school at any one time, including vulnerable children and children of critical workers in those year groups who are still encouraged to attend full-time.”

So, it is very clear from the Government that online learning remains the dominant form of provision for students in all year groups.

This week senior leaders at the school have been planning for your partial return to school and have been completing the necessary risk assessment of the school site so that we are able to operate safely and offer face-to-face support for small groups of Year 10 and Year 12 students from 15 June. This has now been completed and we will be contacting you again early next week when exact timetable arrangements have been finalised. We will also be sharing detailed guidance around health and safety prior to any catch up sessions.

As a reminder from the last update:

For ALL year groups, for the remainder of this term, the main delivery of learning will continue to be via our online platform Show My Homework although we will expand slightly our provision via Microsoft Teams where staff have access to this facility. In line with the Government’s guidance we will be supplementing this for Years 10 and 12 through support sessions offered in school after 15 June.
Our preparations have included:

- A very detailed Risk Assessment of the school site - we are using the risk assessment model from the London Borough of Ealing so that we are consistent with the local family of schools.

- Establishing large learning spaces that meet the necessary requirements for social distancing as stipulated by the Department for Education and Public Health England.

- An audit of staff to ensure that we have a sufficient number of staff available to deliver these support sessions.

- Planning models of delivery of these support sessions for Years 10 and 12 that are in line with our Risk Assessment, will best support your child with their online learning and is in line with the government direction that only 25% of students in the cohort are allowed to be on site on one day.

Our main priorities are to ensure that the site is safe for small groups of Years 10 and 12 to attend support sessions from 15 June, but also to ensure that all students are continuing to access their online work programme successfully.

We will update you on progress again early next week, on or before Wednesday, 10 June 2020. This will include a schedule for the remainder of the term.

If it helps at this stage, although dates will be different for different students, the programme that each student will have will be:

**Year 10**

**Week beginning Monday 15 June 2020**

a. An individual 20 minute face to face tutorial session with your form tutor (or member of the year team, depending on availability). This is to focus on your well-being, how your studies are progressing via online learning and any other issues you would like to discuss. If you are unable to attend school for this meeting for any reason the meeting can also take place via Microsoft Teams or a phone call.

b. A year group assembly via Microsoft Teams. The purpose of this assembly is to establish basic principles about the new routines and timetable that we will have in place the following week.

**Week beginning Monday 22 June 2020**

c. You will be in school for one day (10 am -2 pm) and will have ‘catch up’ sessions with your mathematics and English teachers.

**Week beginning Monday 29 June 2020**

d. You will be in school for one day (10 am -2 pm) and will have ‘catch up’ sessions with your science and arts teachers.

**Weeks beginning Monday 6 July and Monday 13 July 2020**

e. Selected students will be invited into school for intervention sessions for focused ‘catch up’ sessions with other subject teachers.

*A reminder that the main form of learning continues to be online learning in line with Government guidance.*
In order for us to finalise our plans and risk assessments we ask that you complete the simple survey in the link that follows by the end of Monday 8 June. We ask that students and families complete the survey in agreement.

https://www.surveymonkey.co.uk/r/SupportstudentsY10

**Year 12**

Week beginning Monday 15 June 2020

a. An individual 20 minute face to face tutorial session with your form tutor (or member of the year team, depending on availability). This is to focus on your well-being, how your studies are progressing via online learning and any other issues you would like to discuss. If you are unable to attend school for this meeting for any reason the meeting can also take place via Microsoft Teams or a phone call.

b. A full year group assembly via Microsoft Teams. The purpose of this assembly is to establish basic principles about the new routines and timetable that we will have in place the following week.

Week beginning Monday 22 June 2020 – Thursday 16 July 2020

c. You will attend school one day per fortnight for each of your option subjects (so 3 or 4 days per fortnight) from 10.30 am.

A reminder that the main form of learning continues to be online learning in line with Government guidance.

In order for us to finalise our plans and risk assessments we ask that you complete the simple survey in the link that follows by the end of Monday 8 June. We ask that students and families complete the survey in agreement.

https://www.surveymonkey.co.uk/r/SupportstudentsY12

Please stay safe and well and thank you for your ongoing support.

With best wishes,

Arwel Jones
Headteacher